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| <b>Position Name:</b> | SET Speaker NB Vehicle                             |
| <b>Department:</b>    | EE/3&I   |
| <b>Grade:</b>         | Asst. Manager / Manager                            |
| <b>Vacancy:</b>       | 1  |
| <b>Qualification:</b> | B.E/B. Tech/Post Graduate Electrical & Electronics |
| <b>Experience:</b>    | 3-8 years of experience.                           |
| <b>Location:</b>      | Pune   |

**Position Requirement:**

- Communication in English
- Analytical skills
- Good knowledge about automobile technics
- Familiarity MS Office
- Project Management
- Product development knowledge
- Good administrative skills : ability to plan , develop a structure

**Purpose of Position:**

- Leading NB car Projects toward targets
- Responsible for coordination of project with int/ext personal and suppliers
- Coordination with all functions from the Plant, Engineering Service Provider and in-house Engineering team and EE
- Representing Engineering in different forums, Pilot hall, PG etc.
- Project Coordination and Tracking (Time, Cost & Quality) against Milestones

**Tasks:**

1. Coordination with EEx for project related technical tasks and financial tasks including coordination of internal personell.
2. Ensuring project targets & milestones (time, cost, quality etc.)
3. System Release tracking (e.g. Bill of material, MBT, FAKOM, B Release, BMG release)
4. Timely reviewing the status of Project, checking the fulfillment of project milestones
5. Review the technical issues, possible or identified actions & plan for next stages of project.
6. Reporting on project aspects in different forums to ensure the smooth execution of the project.
7. Timely reviewing the project status, evaluating project targets (e.g. timeline, cost needed, other resources)
8. Activities in Engineering changes > Discussing changes with Technical team, tracking and reviewing the changes till implementation