Registration Process  Step by Step

Create user account

Registration

Activation

Process finished

1. Enter your Email and click on Next.

2. For using your ŠKODA ID enter your email again.

ŠKODA Connect is accessible via ŠKODA Connect App, skoda-connect.com or Importer's website.
3. Enter your password and click on „Create“.

4. Confirm the Terms and privacy by clicking on Accept button.

5. Go to the email and verify your new ŠKODA ID.
Registration Process  ➤ Step by Step

Create user account  Registration  Activation  Process finished

Activate Vehicle

6. Click on “Add” button to add new vehicle to your account.

Activate your Vehicle
Rewrite or load the VIN by the camera.

7. Enter your VIN or use camera to load VIN and click on “Continue“.

Use Camera

Where is the VIN?
It can be found in the technical license, under the window shield and in the vehicle’s documents.

7. Complete the operation.

Your vehicle is equipped with "SKODA Connect" and "Smartlink" technologies. Sign in to the app and enjoy the full benefits of all features.

8. See all features the vehicles is equipped with and click “Continue“.
9. Click „Allow“ to access the following information.
Registration Process  ▶ Step by Step

Create user account  ▶ Registration  ▶ Activation  ▶ Process finished

**Missing Information**
Dear customer, we need more information about you.

10. Click "Start" to fill missing information.

11. Fill missing information in the registration form.

[Diagram of registration process]

[Text boxes for creating user account, registration, activation, and process finished]

- **Create your user account.**
  - Country *
  - Choose the country
  - Language *
  - Choose the language

- **Your personal information.**
  - Salutation *
  - Name *
  - Surname *
  - Middle Name

- **Date Of Birth**
  - Day (DD)
  - Month (MM)
  - Year (YYYY)

- **NickName** *
- **Country Code**
  - +420 Czech Republic
- **Phone Number**

[Continue buttons for each step]
**Registration Process  ➤ Step by Step**

12. S-PIN represent an additional security measure to prevent the unauthorized use of selected services.

13. S-PIN is 4-digit and may only consist of numbers.
14. Check the agree with Legal of use and Personal Data Processing.

15. Complete registration.
16. See information about your order and available services and click „Place Order“ to continue.

17. On the following page, you will see the registration code. This must be entered in your vehicle's infotainment system to verify you as the vehicle owner and to establish a connection between your vehicle and your user account.

Make a note of the registration code if necessary to keep with you in your vehicle. The PIN has 30 days expiration.

Before entering the registration code to the infotainment system, make sure that the vehicle is connected to the Internet. You can find more information on the Internet connection in the Owner’s Manual.
Registration Process  Step by Step

Create user account  Registration  Activation  Process finished

Cars with MOD2

1. Press the „MENU” button on the infotainment device and select the „Settings” function key on the display.

2. Scroll down in the menu and select „ŠKODA Connect (online services)”.

3. Select „Registration”.

4. Enter the registration code by using the keypad and press „OK”.

5. Wait for the infotainment system to confirm your registration. This can take a few minutes.

6. Return to the Connect Portal or Connect App and click on „Refresh” to check whether the vehicle has been properly assigned.
Registration Process  Step by Step

Create user account  Registration  Activation  Process finished

Cars with MOD3 - Swing/Bolero

1. Press the „MENU“ button on the infotainment device and select the „Settings“ function key on the display.

2. Scroll down in the menu and select „ŠKODA“ Connect (online services).”

3. Select „Registration“.

4. Enter the registration code by using the keypad and press „OK“.

5. Wait for the infotainment system to confirm your registration. This can take a few minutes.

6. Return to the Connect Portal or Connect App and click on „Refresh“ to check whether the vehicle has been properly assigned.
**Registration Process**  Step by Step

**Create user account**

**Registration + Activation**

**Process finished**

**MOD3 - Amundsen In Car registration + activation**

To increase your convenience, the vehicles with MOD3 with navigation infotainment will not need a pairing code for Services activation. Actually whole registration and activation process may be done in the vehicle. Both of the physical remote keys will be used for ownership verification instead of the pairing code.
Citigo® IV

ŠKODA Connect services for the CITIGO® IV can be activated only via the ŠKODA Connect app. As the CITIGO® IV is not equipped with a proper MIB, there is no way of entering a pairing code in the infotainment.

1. Click on "+ADD" button.
2. Enter the vehicle VIN number. You can do this by taking a picture of the VIN or by entering it manually. Then click on "CONTINUE".
3. Click on "CONTINUE".
4. Enter the current mileage of the vehicle. Then click on "PLACE ORDER".
If you are a new user, you will be asked to select your preferred Service Partner. If you decide not to select one at the moment, you will be redirected to the dashboard.

Service Partner selection, which follows after clicking on "Choose" button, is explained step by step on the next page of this document.

After the selection of the preferred Service Partner, the "Service Scheduling" function can be activated.

No Service Leads are sent to the preferred Service Partner, if it is not selected and Service Scheduling is not activated.
Connect Portal

The Connect Portal provides one of the most important elements for ensuring that the online services, which are grouped together under the term ŠKODA Connect, work correctly. The Connect Portal is accessible via skoda-connect.com or the importer's website and the first step that is required for activating the services is to use the portal to register you and your vehicle. After successfully registering, you have opportunity to benefit from this world of online services and thanks to the intuitive operation via the portal or the mobile app, you can fully exploit the advantages of these services.

What does the Connect Portal enable?

- **Registration & activation**
  - User ID/Registration/Log-in
  - Add vehicle
  - Order and activate ŠKODA Connect
  - Select preferred service partner

- **Administrate user's account**

- **Service configuration / usage**

- **Contract extension**

- **Transfer of ownership**
Connect Portal  Preferred Service Partner Selection

After successful registration of the vehicle it is possible to select preferred Service Partner via the Connect Portal or Connect App. It is also a prerequisite for activation of Service Scheduling or placing a request for a Service Appointment.

1. You can access the summary information related to your preferred Service Partner by clicking on the „Service Partner“ in the menu.

2. Search for Service Partner and confirm your selection by clicking on the „Service Partner“ in the list or map.
1. Confirm your choice by clicking „Choose“.

2. Button for **deleting** the preferred Service Partner.
**Connect Portal ➤ Service Appointment**

You have the option to request a service appointment, including detailed specification of required service tasks, using the Connect Portal. The preferred service partner will receive this request through the Service Lead Inbox. Subsequently, the service technician contacts you and agrees on the details of the appointment with you.

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**Customer Benefits**

- Quick and easy contacting of the service partner.
- New service scheduling option on the Connect Portal.

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**Customer Interface**

- SKODA Connect Portal
- Infotainment System
- SKODA Connect App
- Smart Watch
- Call Center

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**Note**

- By using this option, you may request a service appointment with your preferred partner.
Connect Portal  ⟷ Service Appointment

1. Click on the „Service Partner“ tab or the Service Scheduling title on the homepage.

2. Select the „Make Appointment“ button here.

3. Fill out the form.

4. Confirm Service Appointment by clicking „Confirm“.