



ŠKODA

Criteria for the admission of **Ukrainian apprentices to study at the ŠKODA AUTO a. s. Vocational School, spin-off plant, and the expected number of applicants to be admitted to the 1st grade in the school year 2022/2023**

The admission of applicants to study at secondary school is governed by Act No. 561/2004 Coll., on Pre-School, Primary, Secondary, Tertiary Professional and Other Education ("Education Act"), as amended, the Decree No. 353/2016 Coll., on Admission to Secondary Education, as amended, and the methodological instruction of the Ministry of Education, Youth and Sports serving as an annotation to the "LEX Ukraine – Education" act (No. 67/2022 Coll.) dated 21 March 2022 for the regional education sector.

All courses offered are intended for boys and girls.

ŠKODA AUTO a. s. Vocational School, spin-off plant, will accept for full-time study apprentices who have completed compulsory schooling or successfully completed primary education before completing compulsory schooling.

The **application** form (as specified by the Ministry of Education – the template published on the website of the Ministry of Education can be used), **legibly completed in all sections, including proof of previous education from grade 8 and 9 and a doctor's certificate of the applicant's medical fitness to study and perform a profession**, must be submitted by the legal representative of a minor applicant or by an adult applicant to the director of the secondary school:

- for courses with a school-leaving exam by 5 April 2022;
- for other courses of secondary education by 8 April 2022.

Foreign nationals may replace the documents proving their previous education in whole or in part by a statutory declaration. The statutory declaration will include information on the subjects in which the apprentice has been assessed and the number of points he/she has received. This will also prove that the **apprentice has completed compulsory schooling as a condition for admission to a secondary school.**

Documents proving previous education and the statutory declaration must be **translated into Czech**. Official translation of the documents is not necessary.

The admission procedure will take place simultaneously for all the above-mentioned courses. If an applicant is interested in two courses, he/she is required to submit a separate application for each course.

All applicants or legal representatives will receive a letter informing them about the admission procedure and inviting them to the admission exams. The letter will also include the **applicant's registration number**, under which the ranking of applicants in the admission procedure is published.

The results of the admission procedure will be published in the school and on the school's website at www.sou-skoda.cz.

Decisions for courses with a school-leaving exam will be published within 2 working days of the results being published in the CERTIS system.

The decision for courses with an apprenticeship certificate will be published between 22 April 2022 and 30 April 2022.

The decision on non-admission to study will be sent to the applicant or the legal representative of a minor by registered mail in their own hands.

The applicant or the legal representative of a minor applicant shall confirm his/her intention to study at the ŠKODA AUTO a.s. Vocational School, spin-off plant, by submitting an enrolment form to the headmaster **no later than within 10 working days of the date on which the results of the admission procedure are published.**



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If the applicant receives a decision on non-admission to the course, we recommend, in the event of continued interest, to appeal against the decision. In the current system of application and submission of enrolment forms, it is likely that some admitted applicants will not submit the enrolment form to our school and their places will become available. **To fill such vacant place by an initially unsuccessful applicant, a proper appeal must be filed within the statutory time limit (i.e. within 3 working days of receipt of the decision).**



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A. Full-time four-year courses – secondary education courses ending with school-leaving exam

List of courses and expected number of admitted applicants

26-41-M/01	ELECTROTECHNICS (Manufacturing Systems IT Technician)	10
26-41-L/01	MECHANIC ELECTROTECHNICIAN (IT Mechatronics)	10
23-45-L/01	MECHANIC FITTER	20
37-41-M/01	TRANSPORT ECONOMICS AND OPERATION (Industry Logistics)	20

Applicants for full-time four-year courses with school-leaving exam of category L and M will be admitted on the basis of:

- **the results of a unified written admission exam: test in mathematics** with the condition of obtaining more than 15 points in at least one unified written exam. **This exam can be taken in Czech, Ukrainian or English.** Applicants should indicate their choice on the back of the application form in the “Applicants’ abilities, knowledge, interests, talents and others” section.
- According to the standard legislation in force under Section 20 par. 4 of the Education Act, persons who have received their previous education in a school outside the Czech Republic are, on request, exempted from the admission exam in Czech during the admission procedure for secondary school education. **A request for an exemption from the Czech exam must be indicated on the back of the application form** in the “Applicants’ abilities, knowledge, interests, talents and others” section.

The Czech exam demonstrating the ability to learn in Czech is verified by an **interview to check the knowledge of the Czech at an elementary level** – the date will be specified according to the legislation in force.

- the results of the **school written admission exam: test in English**
- the **overall average school results** in primary school and **school results in profile subjects** Ukrainian, English, mathematics, physics in both terms of grade 8 and in the first term of grade 9

The ranking of applicants will be determined by the total number of points upon fulfilling all conditions. In the event of a tie in the total number of points, the sum of the results of the unified written admission exam and the school written admission exam determines the applicants’ ranking.

The date of the unified admission exam is set for 12 April 2022 (for the school listed in the first order) and **13 April 2022** (for the school listed in the 2nd order).

For foreign applicants, the time limit for taking the unified admission exam or the school admission exam is increased by 25% in accordance with the law.



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B. Full-time three-year courses – secondary education courses ending with a final exam with an apprenticeship certificate

List of courses and expected number of admitted applicants

26-52-H/01	ELECTROMECHANIC FOR DEVICES AND MACHINES	10
23-55-H/02	COACH BUILDER (Tinner – coach builder)	30
23-52-H/01	TOOLMAKER	10
66-53-H/01	LOGISTICS OPERATOR (Logistics Operator)	20
23-51-H/01	MACHINE ASSEMBLY (Car Assembly)	20

Applicants for full-time three-year courses of category H will be admitted on the basis of:

- **the overall average school results in primary school and school results in profile subjects** Ukrainian, English, mathematics, physics in both terms of grade 8 and in the first term of grade 9;
- the Czech exam demonstrating the ability to learn in Czech is verified by an interview to check the knowledge of the Czech at an elementary level – the date will be specified according to the legislation in force.

The ranking of applicants will be determined by the total number of points. In the event of a tie in the total number of points, the number of points achieved at primary school in the first term of grade 9 will determine the applicants' ranking.

Mladá Boleslav, 28 March 2022

Ing. Martin Slabihoudek
Headmaster

